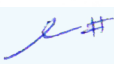
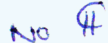


Proofreading Marks

DELETE + INSERT

	Bad Letter X
	Delete This e
	Delete + Close U-p U
	Delete Space e #
	Insert Space [#]
	Insert Text [^]
	Correct Letter /

JUSTIFICATION

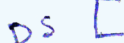
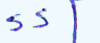
	Start New Paragraph
	Remove Paragraph Break
	Move Down / Up
	Move Right / Left
	[Flush Left
	] Flush Right
	 Align Vertically

PUNCTUATION

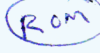
INSERT

	Period 
	Comma 
	Colon 
	Semicolon 
	" Full Quotes "
	' Single Quotes '
	Apostrophe [']
	Question Mark 
	(Parenthesis)
	Dash / - /

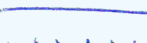
SPACING

	Indent One Em
	Double Space
	Single Space
	 Equalize the Space Between Each of the Lines

TYPE CORRECTION

	Wrong 
	Bold 
	Set in 
	Set in 
	<u>Capitalize</u> 

PROOFREADER'S MISTAKE

	Crossing Mistake
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